

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC (2013-14)

PART – A

1. Details of the Institution

1.1. Name of the Institution	GOVERNMENT DEGREE COLLEGE
1.2. Address Line 1	NARAYANAVANAM ROAD
Address Line 2	-
City/Town	PUTTUR
State	ANDHRA PRADESH
Pin Code	517 583
Institution e-mail address	Puttoor.jkc@gmail.com
Contact Nos.	9490781803
Name of the Head of the Institution	Smt. S. Meharunnisa
Tel. No. with STD Code:	08577-221480
Mobile	9490781803
Name of the IQAC Co-ordinator	Dr. M. Bhaskar Reddy
Mobile	9866906633
IQAC e-mail address	Puttoor.jkc@gmail.com
1.3. NAAC Track ID (For ex. MHCOGN 18879)	APCOGN 12686
1.4. Website address	www.putturgdcollege.in
Web-link of the AQAR	www.putturgdcollege.in/ IQAC

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

S.V.UNIVERSITY, TIRUPATI

1.12 Special status conferred by Central/State Government – UGC/CSIR/DBT/ICMR etc

Autonomy by State/Central Govt./University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG Programmes

-

Any other (Specify)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

00

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

01

Community representatives

2.7 No. of Employers/Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. Of members

10

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. Of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos International National State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Personality Development Programme on 05-02-2014.
- Initiation to start P.G. Course in Mathematics from 2013-14.
- Junior College Students visit to our Computer Science Lab.
- Entrepreneurship awareness camp by Commerce Department.
- One day National Seminar on Nano materials and Nano technology on 02-10-2013 by the department of physics
- Conducted a one day workshop for P.E.Ts from local schools and junior colleges by the Department of Physical Education in 1st August, 2013.



National Seminar on Nano materials and Nano technology



Personality Development Programme on 05-02-2014

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

PLAN OF ACTION	ACHIEVEMENTS
<p>Academic Activities</p> <ul style="list-style-type: none"> ❖ Introduction of Job Oriented Courses ❖ Guest Lectures ❖ Student Seminars ❖ Monthly tests and Assignments ❖ Quarterly, Half Yearly and Pre final Examinations. 	<ul style="list-style-type: none"> • Certificate Course in TALLY and Certificate Course in Spoken English introduced. • Experts in all subjects are invited and Lectures are arranged for the benefit of the Students. • Class room seminars are arranged to improve the presentation skills of the students. • All the Departments conduct monthly tests and Assignments are given in all important topics. • Students benefitted much from these tests and results have increased year after year.
<p>Student Support Services</p> <ul style="list-style-type: none"> ❖ NSS ❖ NCC ❖ Library ❖ Sports ❖ Cultural programmes ❖ District Resource Centre (DRC) ❖ Career and Guidance Cell ❖ Women Empowerment Cell 	<ul style="list-style-type: none"> • Voter Enrolment programme conducted • Blood Donation Camp is arranged in the College and 60 students donated Blood voluntarily. • National Youth Day conducted. • World Aids Rally conducted on 01.12.2013 • NCC Cadets attended National Integrated Camps at various places • NCC Cadets participated in Blood Donation Camps. • The Library is provided with Computer, Xerox machine and Internet facilities. • Our students participated in intercollegiate and interuniversity tournaments • Our Students have won prizes in the various Elocution and Cultural programmes organized at the District Level. • Organised district level G.K. Quiz contest • Career Development programmes are conducted by the Expert Counsellors from S.V. University, Tirupati.

<ul style="list-style-type: none"> ❖ MANA TV ❖ Consumer Club ❖ Staff 	<ul style="list-style-type: none"> • International Women’s Day is celebrated. • Women students are enlightened about their privileges, Legal rights and about Domestic violence etc. • All the Departments make their respective students to watch lessons on important topics telecast by MANA TV. • Meeting was arranged by Consumer Club of the College to enlighten the Students about the rights of the Consumer. • Dr.M. Bhaskar Reddy, Reader in Physics received State Teacher Award 2013 by the Government of A.P and honoured on Teachers Day i.e. on 05-09-2013. • Dr. C. Sreeramulu, Reader in Economics as participated in All India Senior Tennis tournament in New Delhi and Secured ranking points and prize money.
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* The Academic Calendar for the year 2013-14 attached in Annexure-1

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

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Organised district level G.K. Quiz contest



Blood Donation Camp



Dr.M. Bhaskar Reddy, Reader in Physics received State Teacher Award 2013

**PART-B
CRITERION-I**

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
Ph.D.				
P.G.	03	-	03	
U.G.	12	-	03	
P.G. Diploma	-	-		
Advanced Diploma	-	-		
Diploma	-	-		
Certificate	02			
Others				
Total	17	-	06	

Interdisciplinary				
Innovative				-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option**/Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	15

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

Mode of feedback :

Online Manual Co-operating schools (for PEI)

* **Analysis of the feedback is provided in the Annexure.**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Human Values and professional ethics subject was introduced in this year to all UG students. The curriculum is regularly revised by Andhra Pradesh State Council for Higher Education (APSCHE) and adopted by the affiliating University i.e., S.V.University, Tirupati.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	25	09	-	-

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) During the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	07	-	01	-				06	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty- 24	Contract Faculty - 05	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	9	3
Presented papers	3	9	1
Resource Persons		4	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of LCD Projector
- Use of OHP
- Use of Internet

2.7 Total No. of actual teaching days during this academic year

192 days

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination and Evaluation reforms can be followed as per instructions of the Affiliating University only

2.9 No. of faculty members involved in curriculum restricting/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Number of faculty acted as members of Board of Studies – 06	curriculum and revision of syllabus	2013-14
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage: March, 2014

Name of the Course	No. of students appeared for the exam	No. of students passed in the exam	Pass% 2013-14
B.A.	95	60	63.15%
B.Com	182	89	48.90%
B.Sc	190	97	51.00%
Total	467	246	52.68

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Providing action plan
2. Encourages Teaching Faculty to attend Orientation Programme and Refresher Course in their subjects.
3. Conducting Unit tests, Quarterly, Half Yearly and Pre-final Exams.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	16
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	05
Faculty exchange programme	01
Staff training conducted by the University	Nil
Staff training conducted by other institutions	Nil
Summer/Winter schools, Workshops, etc.	01
Others	Nil

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filed during the year	Number of positions filled temporarily
Administrative Staff				
Senior Asst.	01			
Junior Asst.	-			
Record Asst.	03	03		
Technical Staff	01	-	-	-

CRITERION – III

3. Research, Consultancy and Extension:

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

1. The IQAC in the College encourages the teaching staff to pursue research activities such as applying for UGC Minor Research Projects and Major Research Projects.
2. The IQAC encourages its staff members to apply for workshops and seminars with funding agencies like UGC.
3. The IQAC encourages with staff members to attend National and International Seminars and Conferences in their respective subjects and publish research papers.
4. Encourages bright students to do Students Study Project (SSPs) under guidance of teachers concerned.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02	Nil	02
Outlay in Rs. Lakhs	Nil	3,90,000	Nil	4,00,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor projects	2013-15	UGC	380000	280000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University College	-	-	-	-

Students research projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published

(i) With ISBN No. Chapters in Edited Books

(ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1		-	
Sponsoring Agencies	-	UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-

	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="09"/>	NSS	<input type="text" value="05"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Conducted awareness programme on the occasion of International day against “Drug abuse and illicit trafficking” on 27-06-2013.
- Conducted Academic Festival on 15-08-2013
- Personality construction for career growth programme on 05-02-2014
- Awareness programme on “Right to vote” with the cooperation of EENADU on 17-07-2013.
- Blood Donation camp on 01-12.2013.
- Awareness Programme on Voters Enrolment on 14.12.13



“Drug abuse and illicit trafficking” on 27-06-2013

CRITERION - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.89	-	-	6.89
Class rooms	13	01	-	14
Laboratories	09	01	UGC	09
Seminar Halls	01	Nil	-	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year	Nil	Nil	-	Nil
Value of the equipment purchased during the year (Rs. In lakhs)		10.0 lakhs	UGC-AA & UGC Equipment	
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

1. The office is provided with computers to submit administrative information if any, on-line.
2. Library automation through e-grandhalaya 3.0 software will be undertaken from the next academic year
3. Internet connection is provided to all the departments

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	16418	1598200	1700	305000	18118	1903200
Reference Books	1980	180800	87	65000	2067	245800
e-Books	Nil	-	Nil	-	Nil	-
Journals	10	5000	4	3000	14	8000
e-journals	Nil	-	Nil	-	Nil	-
Database	Nil	-	Nil	-	Nil	-
CD & Video (free)	15	1400	5	600	20	2000
Others (specify)	Provided N-list services					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	100	03	-	04	-	02	12	14
Added	25	01	-	-	-	-	-	-
Total	125	04	-	-	-	02	12	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- | |
|--|
| <ol style="list-style-type: none"> 1. A certificate course in Spoken English (for students) 2. UGC Net work centre is being used for Internet access 3. A Certificate Course in Tally |
|--|

4.6 Amount spent on maintenance in lakhs:

i. ICT	1.0
ii. Campus Infrastructure and facilities	1.0
iii. Equipments	3.0
iv. Others	1.0
Total	6.0

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- | |
|--|
| <ul style="list-style-type: none"> • Students are advised to participate extensively in the programmes conducted by NSS, NCC, ECO Club, Red Ribbon Club, Anti ragging Cell, Career and Guidance Cell. • Students are encouraged to take part in the activities like Essay writing, Cultural activities organized by the District Resource Centre to develop their language skills. • They are advised to enrol for the programmes conducted by Jawahar Knowledge Centre (JKC) in job skills and English Language. |
|--|

5.2 Efforts made by the institution for tracking the programme.

Certificate Courses:

1. Certificate Course in TALLY
2. Certificate Course in Spoken English & Communication Skills

Remedial Coaching: For the benefit of slow learners

NCC College Unit :1

NSS College Unit: 2

5.3 (a) Total Number of students : 2013-14

UG	PG	Ph.D	Others
1822	100	-	

(b) No. of students outside the state

40

(c) No. of International students

NIL

Men	No	%
	1085	59

Women	No	%
	737	41

Last Year 2012-13							This Year 2013-14						
General OC	SC	ST	OBC	Minority	Physically Challenged	Total	General OC	SC	ST	OBC	Minority	Physically Challenged	Total
192	792	61	920	11	8	1984	79	849	108	778	07	01	1822

Demand ratio : 1:1

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

1. Coaching for PG-CET (Chemistry, Botany, Physics and Mathematics) provided
2. Coaching for PG-CET (commerce ,Hindi) is provided
3. Coaching for B.Ed., B.P.Ed Entrance Examination.
4. Coaching for Bank Clerks, and VRA/VRO (in Revenue Department) examination are provided

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

Under the Supervision of Student Counselling and Career Guidance Cell, the following programmes were conducted.

- Programme on personal development was conducted on 05-02-2014
- Campus selection through the JKC : 64 on 25/01/2014 & 10/02/2014.
- Training programme on Interview tips and leadership qualities was organised with the cooperation of Adult Education department , SV University, Tirupati in January, 2014.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1. Kocher, Tech, HP, ENOCH, ASIA, TATA(25-01-2014).	150	45	-
2. Kellogs (10-02-2014)	96	19	-

5.8 Details of gender sensitization programmes

- During NCC special camp, literacy awareness programme was conducted
- Women NSS volunteers sensitised the women regarding hygienic conditions

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level	National level	International level
08	-	-

Sports & Games: Foot-ball, Volleyball, Kabaddi, Cricket, Hand ball, Chess and Athletics

National Level: Nil

District Level: Nil

University/State Level: 08

South Zone: Nil

All India Athletic Meet: Nil

Cultural Events:

Yuvatarangam – 2013 District Level Cultural & Literacy Competitions: 25

Yuvatarangam – 2013 State Level Cultural & Literacy Competitions: 08

Yuvajanotsavan 2013 conducted by youth affairs by Govt. Of Inida:13

State/University level	National level	International level
-	-	-

5.9.2 No. of medals/awards won by students in Sports, Games and other events.

Sports: State/University level	National level	International level
08	Nil	NIL

Cultural: State/University level	National level	International level
-	-	-

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	-	-
Financial support from government	460	1643735
Financial support from other sources Endowment and Proficiency prizes	50	15000
Number of students who received International/National recognitions	-	-

Financial Support from Institution:

Financial Support from Govt.:

So far SC Students received Rs. 1271535

ST Students received Rs. 20750

BC Students received Rs. 351450

TOTAL	Students	Rs.1643735
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5.11 Student organised/initiatives

Fairs : State/University level

National level

International level

Exhibition: State/University level

National level

International level

5.12 No. of social initiatives undertaken by the students: 09

Social Initiatives undertaken by the Students:

NSS College Unit:

On behalf of NSS College Units under the supervision of NSS, Programme Officers the following activities and programmes have been under taken.

1. Tree Plantation

2. Blood Donation Camp

3. NSS Day Celebration

4. AIDS Day Rally

5. Garden Cleaning

6. Voter Enrolment Programme

7. Help to Uttarakhand Chardham Flood Victims

NCC College Unit: On behalf of NCC College Unit under the supervision of NCC Care Taker, the following programmes and activities have been organized.

- | | |
|------------------------------|-----------------------------|
| 1. Republic Day Celebrations | 2. AIDS Awareness Programme |
| 3. Clean & Green Programme | 4. Blood Donation Programme |

5.13 Major grievances of students (if any) redressed: **Yes**

Date	Grievance	Whether redressed/not
July, 2013	Water problem in Ladies toilet	Redressed
December, 2013	For competitive exams books in the library	Redressed
December 2013	For VRO/VRA coaching	Redressed
Jan 2014	For switch boards, fans, lights repair	Redressed



NCC College Unit



Campus selection through the JKC : 64 on 25/01/2014 & 10/02/2014.

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- The precept, **“Vidya Ratnam Mahadanam”** is the beacon light for the institution.
- Since its inception, the Institution has been striving to promote professionalism and academic excellence.
- The preparation for NAAC assessment mirrors the institutional efforts in the overall academic scenario and how best it can re-orient itself to the cause of creating and promoting academic excellence among the stakeholders.
- Our institution implements some of the best Practices like Endowment Prizes, supplying indigenous Ayurvedic medicine to the students suffering from jaundices etc., in the best interest of student community.
- Our college equips our students with global skills such as soft skills, reasoning skills, computer skills etc.
- Our institution tries to transform our students into knowledgeable and responsible citizens, endowed with human values.

6.2 Does the Institution has a management Information System

No.

6.3 Quality improvement strategies adopted by the institution for each of the following.

6.3.1 Curriculum Development

100 marks paper on Human Values and Professional Ethics was introduced for I year B.A., B.Sc., and B.Com from the academic year 2013-14.

6.3.2 Teaching and Learning

- In the Department of Botany Study project was done by the students on harvesting in the fields of students and suggestions given to improve the yielding.
- Study project was done by the students on Detergents by using capillary rise method under the guidance of Department of Physics
- Study project was done by the students under the guidance of Department of Chemistry on “water pollution”

6.3.3 Examination and Evaluation

- Andhra Pradesh State Council of Higher Education designs the curricula at UG level under
- **Common core syllabus** for all universities in the state.
- Revision of syllabus and curricula is done for every five years to update the subject knowledge.
- The following faculties are the members of Board of Studies, S.V. University, Tirupati.
 - Smt. S. Meharunnisa, Principal
 - Dr. C. Sreeramulu, Reader in Economics
 - Dr. M. Ananda Rao, Reader in Zoology
 - Dr.R.B. Vanisree, Lecturer in Hindi
 - Sri. B. Subramanyam, Lecturer in Zoology

 - Sri N.Reddy Kumar, Lecturer in Mathematics
 - Sri. G. Suresh Babu, Lecturer in Commerce.

Research publications, Seminars/ Conferences attended, UGC-MRPs are appended in the annexure-4

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computers, Printers, Cameras, 7.5 KVA online UPS, Batteries and Inverters etc., and worth of Rs.10.0 lakhs are purchased from UGC Additional Assistance.

6.3.6 Human Resource Management

In Higher Education Institution, the Principal is the Manager of Human resources available. In this colleges Faculty and students are the human resources. Faculty prepare the students to complete their studies and progress into higher education or Jobs.

Time Schedule is One academic year	<ul style="list-style-type: none">• Students are managed by giving an annual time table to run the classes according to a time frame.• Faculty submits Annual Academic plan to complete the syllabus and to prepare the students to take University exams.• The student Support Services like NCC, NSS, UGC Add on Certificate courses will add value to the Degree. Eco-club, Blood donation Camp, AIDS awareness Programme will serve the community.• After completion of the Degree these students become successful human resources to take part in the development of the country at large.
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6.3.7 Faculty and Staff recruitment

1. Recruitment of faculty is done by Commissioner of Collegiate Education through A.P. College Service Commission.
2. Non-teaching staff are recruited by Regional Joint Director of Higher Education, Kadapa.

6.3.8 Industry Interaction/Collaboration

Telugu	UNDERSTANDING with Department of Telugu, S.V.University, Tirupati
English	UNDERSTANDING with Department of English, S.V.University, Tirupati
Maths	UNDERSTANDING with Department of Maths, S.V.University, Tirupati UNDERSTANDING with Department of Mathematics, S.V.Arts College, Tirupati
Physics	UNDERSTANDING with Department of Physics, S.V.University, Tirupati Dr M.Bhaskar Reddy has understanding with semiconductor devices lab, S.V.University, Tirupati

Chemistry	UNDERSTANDING with Dept. Of Chemistry, S.V.University, Tirupati
Botany	UNDERSTANDING with Dept. Of Botany, S.V.University, Tirupati
Zoology	UNDERSTANDING with Department of Zoology, S.V.University, Tirupati.
Commerce	Understanding with Department of Commerce, S.V.University, Tirupati
Economics	Understanding with Department of Economics, S.V.University, Tirupati

6.3.9 Admission of Students

Admissions of students into the Institution are made on the basis of Merit and SC, ST, BC and women reservations.

6.4 Welfare schemes for

Teaching	Medical reimbursement/health cards by State Government.
Non teaching	Medical reimbursement/health cards & festival advance by State Government.
Students	Scholarships, Proficiency prizes, Endowment prizes.

6.5 Total corpus fund generated NA

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Guidance Cell (CCE)	Yes	IQAC
Administrative	Yes	Regional Joint Director	Yes	Academic Committee

6.8 Does the University/Autonomous College declares results within 30 days?

For UG Programmes Yes - No

For PG Programmes Yes - No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- Online system is introduced for submitting of examination application and payment of fees.
- Hall tickets are downloaded online from the university website.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

The Commissioner of Collegiate Education chooses certain Affiliated Colleges in each District of Andhra Pradesh and advises to go for autonomous state. The College prepares proposals and submits them to the U.G.C through the Commissioner.

6.11 Activities and support from the Alumni Association

- Alumni also actively participate in the development activities of the institution.
- Conducted regular review meetings with the students and the alumni.
- Feed back is obtained when they visit the institution and in the alumni association meeting

6.12 Activities and support from the Parent –Teacher Association

- Parent Teacher Association Meeting was held in the third week of January and discussed the Welfare Measures and facilities available to the students.
- Parents supported well in all the development activities.
- The feedback is also taken from the parents

6.13 Development programmes for support staff

- Training, Orientation Programme, was organized for support staff for online submission of Salaries of the Staff of the Institution by the department of computer applications and commerce

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The Eco Club, NSS & NCC wings contributed to maintain Environmental balance in the campus.
- Vermi-compost pit is established and maintained by the Department of botany
- NCC & NSS wings insisted on use paper cups and Bags in the college premises by avoiding plastic cups and bags.
- Department of Botany developed Garden and maintain greenery in the college premises.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Continued the concept of endowment prizes.
2. Ayurvedic medicine for jaundice patients by the dept. of Botany.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Decided to institute the endowment prizes for the students who got top marks.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Annexure- 4 enclosed

** Provide the details in annexure (annexure need to be numbered as i,ii,iii)*

7.4 Contribution to environmental awareness/protection

1. Conducted elocution and essay writing competitions to bring environmental awareness among students.
2. Explained the hazardous effects of plastic and convinced them to use paper cups instead of plastic cups.

7.5 Whether environmental audit was conducted?

Yes

No

- 7.6 Any other relevant information the institution wishes to add.
(for **example SWOT Analysis**)

SWOC Analysis:

Strengths:

- ❖ Three P.G. courses started during the last two academic years.
- ❖ The restructured courses like B.Sc Computer Science, B.Sc Micro - Biology and B.Sc Bio- technology, B.Com Computer Applications and B.A Computer Applications
- ❖ Career Guidance Cells which offer counseling and guidance regarding Possibilities for employment and higher education.
- ❖ The Teaching staff are allowed to pursue M.Phil, Ph.D, and to do Major and Minor Research Projects.
- ❖ The students are also encouraged to take up study projects.
- ❖ DRC, NCC and NSS wings of the college, in which, various students are trained to be disciplined and oriented towards nation building.
- ❖ JKC has MOU with various placement cells through which our students are securing employment.
- ❖ IQAC works towards quality sustenance.
- ❖ We have sufficient land with an extent of 6.89 acres.
- ❖ The institution has own building.

Opportunities:

- ❖ Higher education is no more a privilege available only to the upper strata of the society. It is brought to door steps of the rural folk. It is more so with GDC, Puttur where 95 % of the students are first generations students from very remote and rural areas of the region. Most of them come from socially and financially marginalized sections of the society.
- ❖ Fee – reimbursement facility and post- metric scholarship facility are extended to all the eligible students of the college.
- ❖ UGC sponsored remedial coaching is offered to the academically backward students.
- ❖ JKC, Career Carrere Guidance and Counseling Cell enlighten the students about various opportunities available to them in the job market and in fields of higher
- ❖ Fully furnished science labs and computer labs, are connected with broad band services.
- ❖ Adopting ICT mode in teaching.
- ❖ Using OHP, LCD, PPT in teaching - learning process.
- ❖ Fields trips, study tours and interaction with experts in various fields

Weaknesses and Challenges

- ❖ The major drawback for the students is that most of the meritorious students opt to join the professional courses like Engineering, Medicine and D.Ed. Those who fail to get admissions into the above courses, opt to join our institute as a last resort.
- ❖ As most of the students earn while learn and support the family while studying. Consequently, their levels of concentration on studies are low. Attendance Percentage is moderate

8. Plans of institution for next year

- To introduce a new academic programme in post graduation by the department of Mathematics from the next academic year
- To send necessary proposals for new UG course B.Sc M.P.E. EM
- To encourage the faculty members to undertake more number of minor/major research projects
- To send proposals for UGC Add-on courses
- To conduct one National seminar in our institution by the Dept. of economics
- To conduct a medical camp and Blood donation camp
- To develop e-class room in the next academic year
To organize inter and intra institutional workshops, seminars on quality related themes
- To establish linkages with academic and research bodies by the departments
- To take up Library automation from the next academic year
- To send necessary proposals to the UGC-SERO for State level / National level Seminars
- To advise students to take up student study projects under the supervision of faculty members.
- To strengthen Grievance & Redressal cell to redress the problems of the students
- To improve Career guidance cell which intends to look after the placement opportunities for the stake holders
- To advise JKC to increase the number batches for training the students in employable skills
- To encourage faculty members to publish papers in National and International Journals and also to attend the workshop and seminars.
- To prepare of the Annual Quality Assurance Report (AQAR) so as to Submit the same to NAAC.



NAAC Peer Team Visit (02-04 Sep, 2013)



UGC Hostel Building Opening by Hon'ble MLA and NAAC Peer Team



NAAC Peer Team Visit (02-04 Sep, 2013)



UGC Outdoor Stadium Inauguration by Hon'ble MLA

PART - A
ANNEXURE- 1
2.15 ACADEMIC CALENDAR
SRI VENKATESWARA UNIVERSITY:: TIRUPATI
ACADEMIC SCHEDULE FOR THE YEAR 2013-2014
(For B.A./B.Com./B.Sc./BBM/BCA/BHM Degree Course and Oriental Courses)

Sl No.	Particulars of Commencement of Classes for Under Graduate (U.G.) Courses	2013 -14 (Academic Year)
1	Re-opening of the College after Summer Vacation and Commencement of II and III Year Classes	12.06.2013 (Wednesday)
2	Last date for admission into I Year Degree Courses without LATE FEE	12.07.2013 (Friday)
3	Commencement of classes for FIRST YEAR COURSES	15.07.2013 (Monday)
4	Last date for admission into degree courses with LATE FEE	31.07.2013 (Wednesday)
5	Submission of Return of Matriculates relating 2013-14	30.09.2013 (Monday)
6	Last working day of I Term	05.10.2013 (Saturday)
7	I Term Vacation	06.10.2013 to 6.10.2013 (Monday) (Wednesday)
8	Reopening of the Colleges for II Term	17.10.2013 (Thursday)
9	Last date for receipt of Three Year Degree Examination application forms for March /April- 2014 together with prescribed fee in the office of the Controller of Examinations	30.09.2013 ((Monday)
10	Sankranthi Holidays	11.01.2014 to 19.01.2014 (Saturday) (Sunday)
11	Reopening of the Colleges after Sankranthi Holidays	20.01.2014 (Monday)
12	Commencement of Online English Examinations	16.12.2013 (Monday)
13	Commencement of Practical Examinations for III, II and I Year Degree Courses	20.01.2014 (Monday)
14	Last day of Instructions	28.02.2014 (Friday)
15	Commencement of Theory Examinations for III, II and I Year Degree Courses	01.03.2014 (Saturday)
16	Last working day of the Academic Year 2013-14	31.03.2014 (Monday)
17	Summer Vacation	01.04.2014 to 1.06.2014 (Tuesday) (Sunday)
18	Reopening of Colleges after Summer Vacation for the next Academic Year i.e. 2014-15	02.06.2014 (Monday)

PART - B
1.3 Feedback from stakeholders
ANNEXURE- 2

1.3. FEED BACK ANALYSIS:

A total of 100 Students, Parents and Alumni are given respective questionnaires and feedback is taken from them.

STUDENTS:

Regarding class rooms 75% of the students felt that they have enough class rooms. But B.Com comp students felt that they need additional class rooms.

Regarding completion of syllabus, content, clarity, depth of subject 80% of the students felt very good. Regarding using of different teaching methods, supply of study material 70% of the students expressed very good opinion, 80% of the students felt that co-curricular and extracurricular activities are good.

PARENTS:

Regarding usefulness of the courses, financial help like scholarship different proficiency prizes, 80% felt good. All expressed that the admissions are fair and as per rule of reservations. 85% of the parents felt that facilities in the College are good. Regarding overall performance of their wards 60% expressed that they are good and 40% expressed satisfactory. All the parents felt that the College faculty is helpful in guiding the students.

ALUMNI:

Regarding increase in the infrastructure facilities 75% of Alumni felt that they are very good. Only 10% of the Alumni expressed that they meet regularly to discuss College activities. 90% of the Alumni felt that they recommend the children of their friends and relatives to join this College. 85% of Alumni expressed excellent opinion about the staff and the College.

ANNEXURE-3
6.3.4 Research and Development
National Conferences/Seminars Participated (2013-14)

S.No	Name of the Faculty	Name the Seminar / Conference/ Workshop.	Organized by	Date
1	Sri.P.Sanyasi Rao Lecturer in English	“Nanomaterials and Nano Technology”	Govt. Degree & P.G. College, Puttur,	02-10-2013
2	Dr.K.Sridevi, Lecturer in English	“Teaching English at the Tertiary Level Modern mythology”	GDC, Naidupet	22 nd & 23 rd 2013
3		India and Canada - A Study	S.V. University, Tirupati	27 th , 29 th , Jan,2014
4		Karuna in the Mahabharata	S.V. University, Tirupati	7 th , 11 th , Jan, 2014
5	Dr.C. Chinnapamma, Lecturer in Telugu	Human Values & Ethics	P.V.K.N. Govt. College, Chittoor	
6		Mahabharatam – Yaksha Prasanalu	P.V.K.N. Govt. College, Chittoor	7 th 11 th , Jan, 2014
7	Sri. M. Ramaswamy Lecturer in Telugu	Tellugulo Proslidha Avadhanulu samsya pureness	GDC, Siddipet	21 st , 22 nd , Feb, 2014
8		“Dalitha Bhushanam Gurram Jashuva”	Telanga University	05-06, March, 2014
9		H.V.P.E Master Trainer	P.V.K.N. Govt. College, Chittoor	05 Days Programme
10		H.V.P.E Master Trainer	P.V.K.N. Govt. College, Chittoor	08 Days Programme
11		H.V.P.E Master Trainer	P.V.K.N. Govt. College, Chittoor	12 Days Programme.
12	Dr.B.Annapurna Sarada, Reader in Physics	National seminar on “Nanomaterials”	GDC, Puttur	02-10-2013
13		“Experiments for young engineers and scientists – Exp EYES”	P.V.K.N. Govt. College, Chittoor	15-06, NOV, 2013
14		Member of G.C.T.A		
15	Dr.T. Suhasini Lecturer in Physics	National seminar on “Nanomaterials”	GDC, Puttur	02-10-2013
16		“Experiments for young engineers and scientists – Exp EYES”	P.V.K.N. Govt. College, Chittoor	15-06,NOV, 2013
17		“Role of Material science in Engineering and medicine”	Krishna Theja Technical Campus, Tirupati	01-10-2013
18	Sri. B. Mahesh, Lecturer in Chemistry	National seminar on “Nanomaterials”	GDC, Puttur	02-10-2013
19		National conference on Role of Chemistry in	S.V. University, Tirupati	03-03-2014

		Energy Development		
20	Dr.M. Aruna Kumari, Lecturer in Botany	Participated in National Seminar on ethno Botany Traditional Knowledge & Access & Benefit sharing	S.V. University, Tirupati	29-01-2014 31-01-2014
21	Dr.R.Kamli Naik, Lecturer in Zoology	National seminar on "Nanomaterials"	GDC, Puttur	02-10-2013
22	Sri. M. Jayachandra Baby, Lecturer in Mathematics	National seminar on "Nanomaterials and Nanotechnology"	GDC, Puttur	02-10-2013
23	Sri.G. Suresh Babu, Lecturer in Commerce	Role of FDIS in Indian Economics	S.V. University, Tirupati	30-03-2013
24		Impact of Self-help groups in India	P.V.K.N. Govt. College, Chittoor	28-29 Dec, 2013
25		Socio-Economic conditions of women working in MGNREGS.	GDC, Puttur	27-03-2013
26		Consumer awareness in Rural India	GDC, Valmikipuram	24-01-2014
27	Dr. S. Ravi Varma, Reader in Commerce	Impact of Self-help groups in India	P.V.K.N. Govt. College, Chittoor	28-29 Dec, 2013
28		Socio-Economic conditions of women working in MGNREGS.	GDC, Puttur	27-03-2013
29	Sri. R.V. Subba Reddy Lecturer in Commerce	Impact of Self-help groups in India	P.V.K.N. Govt. College, Chittoor	28-29 Dec, 2013
30		Socio-Economic conditions of women working in MGNREGS.	GDC, Puttur	27-03-2013
31		Reforms in Examination System at under Graduate Level	GDC, Srisailam	19-20, July, 2013
32		Mobile banking in India Banking Model, Payment and Services	Sree Vidyanikethan Institute of management, Rangampet, Tirupati.	14,15 Feb, 2014
33	Dr.M. Reddi Naik, Lecturer in Commerce	Impact of Self-help groups in India	P.V.K.N. Govt. College, Chittoor	28-29 Dec, 2013
34	Dr. C. Ramana Reddy, Lecturer in Political Science	The Importance of and moral of the civil services	S.V. University, Tirupati	28,29, march, 2014
35	Sri. M. Bhaskar Raju, Lecturer in Political Science	Constitutional Reforms we Needed	A.U. Vizag	27,30, July, 2013
36		India Needs a Benedent Dicator	Y,U, U, Kadapa	10-11, Feb, 2014
37	Smt. P.Jeevan Jyoti Lecturer in Chemistry	Sodium-Nontmorivaonite/SDS Modified cabon partied Electrode for simultaneous detection of	Yogi Vemana University, Kadapa	04-03-2014

		Ascorbic acid presence of dopamine		
38	Dr. G. Krishnaiah Reader in Physics	National seminar on “Nanomaterials”	GDC, Puttur	02-10-2013
39		“Experiments for young engineers and scientists – Exp EYES”	P.V.K.N. Govt. College, Chittoor	15-06,NOV, 2013
40		Advanced Nanomaterials & Emerging Engineering Technologies.	Sathyabama University, Chennai.	July, 24 th , to 26, 2013
41		Materials and Characterization Techniques	VIT, University, Vellore	10-12, March, 2014
42	Dr.K. Manohar, Lecturer in Commerce	Trends in History – A New Perspective.	Giriraj Govt. College Nizamabad.	21-22, Feb, 2014
43	Dr.K. Manohar, Lecturer in Commerce	XXXVII Statutory Conference, 2013	AMUCT,	02-12-2013
44		Changing paradigms of Higher Education XII Five Year Plan Initiatives	Mangalore, Karnataka	01-12-2013
45		Reforms in Examination System at under Graduate Level	GDC, Srisailam	19-20, July, 2013
46		Socio-Economic Empowerment of Scheduled Caste women through self help group I Andhra Pradesh	KKC, Institute of PG Students	18-01-2014 20-01-2014
47		Impact of Self-help groups in India	P.V.K.N. Govt. College, Chittoor	28-29 Dec, 2013
48	Dr.M. Bhaskar Reddy, Reader in Physics	Materials and Characterization Techniques	VIT, University, Vellore	10-12, March, 2014
49		Electrical Properties of Cr/Au shutting Contacts in Inp	Annamalai University, Chidambaram	4-5, April, 2014
50	Dr.D.Bhaskar Lecturer in Commerce	Impact of MGNREGS on the Migration of Labour from rural Areas	GDC, Gajwel, Medak	6-7, September, 2013
51		Role of Information Technology in Core Banking solutions	V.K.V. Govt. College, Lothapeta, East Godavari	15-16, Nove, 2013
52		Women Empowerment through SHGs and Bank Linkage Programme	M.A.L.D Govt. Arts 7 Science College, Gadwal, Mahabubnagar	29-30, nove, 2013
53		Impact of “Crop Holiday on Agricultural Commodities	GDC, Ravulpalem East Godavari	5-6-, Dec, 2013
54		Inclusive Growth in Agriculture Sector in	GDC, Armoor, Nizamabad 7-8,	Dec, 2013

		India		
55		Women Empowerment through SHGs and Bank Linkage Programme in	PVKN Govt. college, Chittoor	28-29-Dec, 2013
		Elements Influencing to the Expansion of Non-Framing sector	GDC, Khairtabad	10-Jan, 2014
56		An Exploratory study on Women Empowerment through MGNREGS in Berkur vil. Of Nizamabad dist	GDC, Jogipet, Medak	18-19-Jan, 2014
57		Role of IT in Innovations and core Banking solutions	GDC, City college Hyderabad	10, Feb, 2014
58		Kautilya's Arthashasthra and Economics Development analytical study on state's role in modern prospective	GDC (A), Nizamabad	21-22, Feb, 2014
59		Banks and MSMEs indispensable partners for growth	S.V. University, Tirupati	22-23-March, 2014
60	Dr.R.B. Vanisree Lecturer in Hindi	International Seminar Karmayaga - Mahabharatham	S.V. University, Tirupati	07-11, Jan, 2014
61		International Seminar Bhakti sahitya me Viswa Banduthva Ki Bhavana	Sahityik Sanskutik Sodh Sunstua Mumbai	22-24, Nove,2013
62		International conference on Aaj Ke Sandarbh me Naari ke Prati Purushonki Manasikata	Tamil Naidu Hindi Sahitya Academy, Chennai	07-12 Jan, 2014
63		UGC National Seminar – Rashtriya atma Nirbharata Aur Hindi	PVKN Govt. college, Chittoor	29 -30, Nov, 2013
64		UGC national Seminar on Bhartiya Sahitya – Dharma Aur Darsham	Andhra University, VIZ	29-30, March, 2014

Minor Research Project

Principal Investigator: Dr M.Bhaskar Reddy, Reader in Physics

Title: INVESTIGATIONS ON STABLE SCHOTTKY CONTACTS ON n-InP

Link No.: 4247/12/MRP/UGC-SERO dated Feb 2012.

Funded by: UGC-SERO, Hyderabad

Date of implementation: 01-05-2013

Principal Investigator: Dr.G.Krishnaiah, Reader in Physics

Title: INVESTIGATIONS ON RARE EARTH DOPED ZINC OXIDE NANO STRUCTURES

Link No.: 4381/12/MRP/UGC-SERO dated Oct, 2013.

Funded by: UGC-SERO, Hyderabad

Date of implementation: 05-10-2013

Research Publications

Dr. M. Bhaskar Reddy, Reader in Physics

- Electrical characteristics and interfacial reactions of rapidly annealed double metal Pd/Ti Schottky structure on n-type InP *Journal of Optoelectronics and Advanced Materials* 15 (2013) 169-175. ISSN 1454-4164, April, 2013
- Electrical Proportion Cr/Au schottky contact to N-Type InP, Full paper Proceeding Annamalai, University, ISBN-13978-81-909240-902, April, 2014

Dr.G.Krishnaiah, Reader in Physics

- Room temperature ferromagnetism in $Cd_{1-x}Cr_x$ Te diluted magnetic semiconductor Crystals, *Materials Science in semiconductor Processing* 18(2004) 146-151.

Dr.C. Ramana Reddy, Lecturer in Political Science

- The role of US in the post-cold war Era” page No.126, Journal “Education International Journal Vol. IV, No. ISSN No. 2229-5755. Jan Nov, 2013.
- Indo-US Nuclear Relations “International Journal of Educational Administration and Management” Vol.I No.I ISSN No.2348-9332, Jan-December, 2014 Peer Reviewed Journal.

- Origin, Importance and morale of civil service in India “Education and Society”, Vol III No.1 ISSN NO-2319-9687, Jan, December, 2014 A Peer Revised Journal.

Dr. R.B. Vanisree, Lecturer in Hindi

- Aaj Bazaar Bandh Hai Ek Abishapta Nari Jeevan Ki Karun Katha 2013, ISSN.

Dr. K. Aruna, Associate Professor of Chemistry

- Displacement of Co from Co: DDC by Tellurium. Asian journal of chemistry
- Assay of Rice, Botanical and Biological Sample for Cd by Radio Chemical displacement. IOSR. Journal of Chemistry

Smt.P.Jeevan Jyothi, Lecturer in Chemistry

- A new spectro photometric method for fluoride based on its bleaching action on the color of Aluminium (III)- gallacetophenone Phenylhydrazone complex. Vol.9 Issue I (28-31). Trade science Inc. Journal of chemistry.
- Voltammetric determination of Acephate pesticide by liquid state lipase enzymatic inhibiting International Journal of science innovations

Dr. K. Sridevi, Lecturer in English

- The New Woman of Desai’s Fiction :- Article Published in International Journal of The Frontiers of English Literature & the Patterns of ELT. **ISSN.2320-2505** (2013).
- Article Published in International Journal of New Orientations in English Literature and Language Teaching **ISSN. 2321-6549** (2013).
- Title with Sakthi, Journal “Sapthagiri” October,2013

Dr. K. Manohar, Lecturer in Commerce

- Reforms in Examination system at U.G Paramount publishing house ISBN.978-93-8216362-b July, 2013.
- Management of Public sector Banks Banking finance ISSN-0971-4498, April, 2014.

Dr.D.Bhaskar, Lecturer in Commerce.

- Corporate Governance for MSMEs in India page No. 123 to 128, NENITH International Journal of Business Economics & Management Research, Vol, 3 (9)m, ISSN ISBN No. Sept, 2013.

- Development of Power Sector in India. A Bird's eye –view page No 60 to 64, International Journal of Research in Computer application & management, ISSN 2231-1009, December, 2013.
- The IMPACT of MGNREGS on the migration of labor from rural areas P.No. 212 to 126, scholars world IRMJCR, ISSN. 2320-3145, January, 2014
- Factors influencing entrepreneurship – A study of Nizamabad district of A.P. GALAXY interaction interdisciplinary Research, ISBN, 2347-6915, February, 2014

Books Published

- Intermediate text Book Published by Telugu Academy, Hyd. Editor & Co-authored by Dr M. Ananda Rao, Lecturer in Zoology (2013)
- “Buyer Behaviour and post purchase decision towards cars” May, 2013 LAMBERT (Academic Publishing) Germany. ISBN:978-3-659-36705-2 by Dr. M. Reddi Naik, Lecturer in Commerce (2013).
- Management of urban Co-operative Banks in India, Urban Co-operative Bank, Lambert August, 2013, Dr.K. Manohar, Lecturer in Commerce.

Award of Ph. Ds in service

- **Sri. M.Bhaskar Raju**, Lecturer in Political Science, Pursuing Part-time Ph.D in Pol. Science in S.V.University, Tirupati.

Title: “**Educational Administration in TTD- A Survey**”

- **Sri M. Mekala Ramaswamy**, Lecturer in Telugu, Pursuing Ph.D. in Telugu in Osmania University, Hyderabad
Title: “Nizamabad Zilla Kavulu – Sampradayalu – Prayogalu”

UGC Orientation / Refresher Courses attended

S.No	Name of the faculty	Course &Title	Place	Period
1	Dr.K.Sridevi, Lecturer in English	RC	S.V. University, Tirupati	02-12-2013 21-12-2013
2	Sri. M. Ramaswamy Lecturer in Telugu	RC	S.V. University, Tirupati	07-01-2014 11-01-2014
3	Dr.R.B. Vanisree, Lecturer in Hindi	RC	S.V. University, Tirupati	01-07-2013 20-07-2013
4	Smt. P.Jeevan Jyoti Lecturer in Chemistry	OC	S.V. University, Tirupati	25-11-2013 21-12-2013
5	Smt. P.Jeevan Jyoti Lecturer in Chemistry	RC	S.V. University, Tirupati	04-08-2014 23-08-2014
6	Sri. B. Mahesh Lecturer in Chemistry	RC	S.V. University, Tirupati	04-08-2014 23-08-2014
7	Sri. B. Mahesh Lecturer in Chemistry	OC	OU, Hyderabad	10-12-2013 08-01-2014
8	Sri. D. Govinda Rajulu, Lecturer in Botany	OC	OU, Hyderabad	02-07-2013 30-07-2013
9	Dr. M. Aruna Kumari Lecturer in Botany	RC	S.V. University, Tirupati	28-10-2013 16-11-2013
10	Sri.B. Subramanyam, Lecturer in Zoology	RC	S.V. University, Tirupati	28-10-2013 16-11-2013
11	Dr.R. Kamli Naik, Lecturer in Zoology	RC	MANU, Hyderabad	04-07-2013 24-07-2013
12	Sri. S. Krishnaiah, Lecturer in Economics	RC	S.V. University, Tirupati	03-03-2014 22-03-2014
13	Sri. R.V. Subba Reddy, Lecturer in Commerce	RC	JNTU, Hyderabad	25-03-2013 18-04-2013
14	Dr. M. Reddi Naik, Lecturer in Commerce	OC	MANU, Hyderabad	09-05-2013 05-06-2013
15	Dr. C. Ramana Reddy, Lecturer in Political Science	RC	S.V. University, Tirupati	01-07-2013 20-07-2013
16	Dr. C. Ramana Reddy, Lecturer in Political Science	RC	S.V. University, Tirupati.	23-06-2014 12-07-2014
17	Sri. M. Bhaskar Raju, Lecturer in Political Science	OC	MAANU, Hyderabad	09-05-2013 05-06-2013

18	Sri. M. Bhaskar Raju, Lecturer in Political Science	RC	O.U Hyderabad	09-12-2013 31-12-2013
19	Sri. M. Bhaskar Raju, Lecturer in Political Science	RC	S.V. University, Tirupati.	23-06-2014 12-07-2014
20	Dr. D. Bhaskar Lecture in Commerce	RC	OU, Hyderabad	10-12-2013 0801-2014
21	Sri. M. Jayachandra Babu, Lecturer in Mathematics	RC	ASC, University, Hyderabad	22-08-2014 11-09-2014

Board of Studies (BOS) Members

S.No	Name of the Faculty	BOS Member of the University/ Autonomous Colleges
1	Smt. S. Meharunnisa, Principal	Department of Economics S.V. University, Tirupati. (BOS Member)
2	Dr. C. Sreeramulu, Reader in Economics	Department of Economics S.V. University, Tirupati.
3	Dr. R.B. Vanisree , Lecturer in Hindi	Department of Hindi S.V. University, Tirupati.
4	Dr. R.B. Vanisree , Lecturer in Hindi	Department of Hindi Govt. College, Kadapa (Autonomous)
5	Dr. M. Bhaskar Reddy, Reader in Physics	Department of Physics Govt. College, Kadapa (Autonomous).
6	Sri. N. Reddy Kumar Lecturer in Maths	Department of Maths S.V. University, Tirupati.
7	Dr. K. Sridevi, Lecturer in English	Department of English Chairman, Board of Paper Setters Three Year Degree (BAOL-Pre Degree ENGLISH) S.V. University, Tirupati.
8	Sri. G. Suresh Babu Lecturer in Commerce	Department of Commerce S.V. University, Tirupati.

PART - B
ANNEXURE- 4
7.3 Give two Best Practices of the institution

Best Practices

i. Endowment Prizes:

The chief objective of the noble practice is to identify and honor the talented students in the sphere of academic, literary, cultural, and sports activities on the eve of College Anniversary to create inspiration and competition among the student community. This practice motivated students to achieve laurels at District and State level competitions.

ii. Ayurvedic Medicine:

The Dept of Botany aims at giving ayurvedic medicine to patients suffering from jaundice in and around Puttur area. The patients are identified based on the symptoms of the disease. The medicine out of Phyllanthus amaras is administered orally and dietary precautions are suggested. This medicine is quite accessible to the patients in curing the ailment in a short period and it also helps the patients, not to spend money as the people of this area are mostly poverty line.

Dr. M. Bhaskar Reddy
IQAC Co-ordinator



Coordinator
Internal Quality Assurance Cell
Government Degree College
PUTTUR, Chittoor Dist. A.P

Principal



PRINCIPAL
GOVT. DEGREE COLLEGE
PUTTUR

Part C:

Explain the plans of the institution for the next year

Plan of Action for the year 2014-15

1	To introduce a new academic programme in post graduation by the department of Mathematics from the next academic year
2	To send necessary proposals for new UG course B.Sc M.P.E. EM
3	To encourage the faculty members to undertake more number of minor/major research projects
4	To send proposals for UGC Add-on courses
5	To conduct one National seminar in our institution by the Dept. of economics
6	To conduct a medical camp and Blood donation camp
7	To develop e-class room in the next academic year
8	To organize inter and intra institutional workshops, seminars on quality related themes
9	To establish linkages with academic and research bodies by the departments
10	To take up Library automation from the next academic year
11	To send necessary proposals to the UGC-SERO for State level / National level Seminars
12	To advise students to take up student study projects under the supervision of faculty members.
13	To strengthen Grievance & Redressal cell to redress the problems of the students
14	To improve Career guidance cell which intends to look after the placement opportunities for the stake holders
15	To advise JKC to increase the number batches for training the students in employable skills
16	To encourage faculty members to publish papers in National and International Journals and also to attend the workshop and seminars.
17	To prepare of the Annual Quality Assurance Report (AQAR) so as to Submit the same to NAAC

Dr. M. Bhaskar Reddy
IQAC Co-ordinator



Coordinator

Internal Quality Assurance Cell
Government Degree College
PUTTUR, Chittoor Dist.. A.P

Principal



PRINCIPAL

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