

**Govt. Degree College, PUTTUR, Chittoor Dist.
Action Taken Report for 2018-2019**

Plan of Action	Action Taken
Preparation of AQAR 2017-2018 and submit the same to the office of NAAC by October 2018.	AQAR for the year 2017-2018 is prepared and submitted on 20.12.2018
To make the college website dynamic and upload the relevant information and AQAR's in the college website.	Initiative is taken to make the website dynamic and to upload the AQAR's and other relevant information
To collect and process the data criterion wise as per the guidelines of NAAC.	The collection of data criterion wise is in progress for NAAC preparation
To encourage students and staff to use the Nlist-Inflibnet in the library to download subject information.	Enrolling of students and staff in Nlist-Inflibnet is under progress
To conduct awareness programmes on carrier guidance and job drives through Carrier guidance cell & JKC.	Skill Development programme for JKC third batch students was started on 29.11.2018. Campus selections through JKC job drive was conducted on 24.12.2018 for Tata service Pvt. Ltd, Hyderabad and on 06.02.2019 for TVS logistics services Pvt. Ltd, Chennai. Awareness programme on Personality Development by Psychologist, Dr.M. Sudhakar Reddy , Tirupati for the students by Carrier Guidance Cell & Awareness Programme on competitive examinations on 06.03.2019.
To conduct community based awareness programmes through NSS/NCC/YRC	Awareness Programme on Road safety, Traffic Rules – conducted by NCC cadets on 10.08.2018.

	<p>NSS Special camp programme at Kalyanapuram SC Colony during 24-09-2018 to 30-09-2018 on Health and Hygiene, Swachh Andhra Pradesh and ODF.</p> <p>AIDS awareness Rally programme is conducted on 01.12.2018 by NCC/NSS/RRB/YRC on the occasion of National AIDS day.</p> <p>Awareness programme on Utilization of Vote on 13.03.2019.</p>
To conduct certificate courses in soft skills and workshop on mutual funds in India.	A Certificate course on soft skills was conducted by the Department of English and workshop on Mutual funds in India by Department of Commerce
To give lectures by the faculty through Virtual class room to Students.	The faculty of Political science, English, Physics were given lectures through Virtual class room.
To enroll the students/faculty in LMS and utilize the LMS App.	Enrollment of students and faculty in LMS is initiated and in progress.
To do online courses by the faculty/students through Moocs.	Some of the faculty members registered for MOOCS and obtained certificates by doing online courses.
To conduct Educational tours / field trips for the students to enrich their knowledge.	Educational tour and Industrial visit to Swarna Dairy was conducted by Department of Computer science(14.02.2019) and Department of chemistry respectively.(25.02.2019)
To identify the backlog students by the concerned subject faculty to give remedial/extra coaching to improve the pass percentage	The Backlog students were identified and given remedial coaching to improve the pass percentage in the coming University Semester Examination.
To motivate the students to participate in extra-curricular activities.	Our Students participated in Inter-collegiate games, Cultural programmes at District and University Level and won prizes in many events.
Preparation and Maintenance relevant records of the department from time to time	For NAAC the collection of Data and information, preparation of relevant records is under progress.

for NAAC by the incharge of the department /criterion wise incharges	
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